



# **Jacob's Ladder Preschool**

**Central Synagogue - Beth Emeth  
Early Childhood Director: Jodi Proefriedt**

## **Spring 2025**

**430 DeMott Avenue, Rockville Centre, NY 11570**

**(516) 763-0235 | FAX (516) 608-2366**

**E-mail: [jladder@csbeli.org](mailto:jladder@csbeli.org)**



## EXCELLENCE IN EARLY LEARNING FOR OVER 30 YEARS

430 DeMott Avenue - Rockville Centre, NY 11570  
TEL : (516) 763-0235 FAX : (516) 608-2366

December 2024

Dear Families,

With Thanksgiving behind us, we know that 2025 is not too far off. At this time, I wish to inform you that we will be opening a new Playmates class in January!

Children must be two years old by March 2025 in order to enroll in this class. The program will begin with an orientation immediately following the winter recess, and the first class will be on January 6<sup>th</sup>.

Please refer to the Spring Registration forms for days, hours and tuition for this class. If you need earlier or later hours, or would like to come in for a tour, please reach out.

I can be reached at 516-763-0235 or [JLadder@csbeli.org](mailto:JLadder@csbeli.org).

Sincerely,

Jodi Proefriedt

Early Childhood Director



**JACOB'S LADDER PRESCHOOL**

430 DeMott Avenue Rockville Centre, NY 11570

TEL : (516) 763-0235 FAX : (516) 608-2366

For Office Use Only:

Date Received \_\_\_\_\_

Class \_\_\_\_\_

Tuition \_\_\_\_\_

Deposit \_\_\_\_\_

Processed \_\_\_\_\_

**JACOB'S LADDER REGISTRATION FORM  
SPRING 2025 – JANUARY TO JUNE**

**\*\*Temple Members receive a 10% tuition discount\*\***

**\*\*Siblings receive a 10% tuition discount\*\***

Advance registration and a non-refundable deposit of \$500 are required to secure enrollment. Class sizes are limited and are subject to a minimum enrollment. Jacob's Ladder reserves the right to cancel any class due to insufficient enrollment, in which case deposits will be refunded.

Please include your non-refundable deposit with this registration form and return it to the school. Tuition is due the 5<sup>th</sup> of the month from January through April and must be paid in full by April 15, 2025.

**Please enroll my child in the following class: Playmates, 9:15 AM – 11:45 AM**

**Check One:** 2 Days: \$2294 \_\_\_ 3 Days: \$3180 \_\_\_ 4 Days: \$3498 \_\_\_ \$5 Days: \$4160 \_\_\_

**Check Days:** M \_\_\_ T \_\_\_ W \_\_\_ TH \_\_\_ F \_\_\_

Please check: New Student \_\_\_ Current Student \_\_\_ M \_\_\_ F \_\_\_

Child's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_  
Street Town Zip

Parent/Guardian #1: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Daytime Phone: (\_\_\_\_) \_\_\_\_\_ home \_\_\_ cell \_\_\_ work \_\_\_

Parent/Guardian #2: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Daytime Phone: (\_\_\_\_) \_\_\_\_\_ home \_\_\_ cell \_\_\_ work \_\_\_

Please provide an emergency contact if we can't reach you: \_\_\_\_\_

Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

*I understand and agree to the following: A non-refundable deposit is required to secure my child's spot in a class. Tuition is due monthly and must be paid in full by April 15 of the school year. There is no refund of tuition for absences due to illness (including Covid-19 related closures or a personal decision to quarantine), school holidays, personal vacations, and closures due to inclement weather, power outages or other events beyond the school's control.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please turn over →

**PAYMENT OPTIONS**

Are you a Temple Member? Yes \_\_\_ No \_\_\_ Are you enrolling two or more children? Yes \_\_\_ No \_\_\_

**DEPOSIT:** A deposit is due at registration to secure your child’s spot in a class.

Please check the payment method for your deposit:

Check \_\_\_\_\_ Cash \_\_\_\_\_ Credit Card \_\_\_\_\_ (see below)

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**SCHOOL YEAR TUITION:**

Tuition is due on a monthly basis. All tuition is due in full by April 15, 2025.

Please check the payment method for your school year tuition:

Check \_\_\_\_\_ Cash \_\_\_\_\_ Zelle to [Treasurer@csbeli.org](mailto:Treasurer@csbeli.org) \_\_\_\_\_ Credit Card \_\_\_\_\_ (see below)

**CREDIT CARD INFORMATION:**

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**Please note a 3% processing fee will be added to all credit card payments**

Cardholder Name: \_\_\_\_\_

Cardholder Billing Zip Code: \_\_\_\_\_

Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_ CCV \_\_\_\_\_

I, \_\_\_\_\_, authorize Central Synagogue-Beth Emeth to charge the above credit card for Jacob’s Ladder tuition.

\_\_\_\_\_ Charge this card for the deposit only

\_\_\_\_\_ Charge this card monthly

\_\_\_\_\_ Charge this card for the full tuition now

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

***PLEASE MAKE CHECKS PAYABLE TO:***

**CENTRAL SYNAGOGUE - BETH EMETH or CSBE**

Please mail this form with payment to:  
Central Synagogue – Beth Emeth  
430 DeMott Avenue, Rockville Centre, NY 11570



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### **JACOB'S LADDER PRESCHOOL TUITION POLICIES AND GUIDELINES**

- Registration forms must be accompanied by a non-refundable deposit check of \$500 to secure your child's spot in a class. The deposit will be applied toward total tuition provided your child remains enrolled for the entire school year.
- All tuition is due in full by April 15, 2025.
- An email reminder will be sent each month prior to the next due date.
- Monthly account statements will go home in your child's backpack to those families who have a balance due for the school year. You will not receive a statement if your balance is paid in full. You can call the office at any time to obtain a copy of your statement.
- Families may pre-pay all or part of their remaining tuition at any time.
- Families must be in "Good Standing" at the end of the school year in order to maintain their child's place in the class they have selected for the following school year. "Good Standing" means a family is up to date on tuition payments for the current school year and has satisfied all outstanding tuition charges incurred during any prior school year.
- Jacob's Ladder reserves the right to cancel any enrollment of any child for non-payment of tuition at any time of the year.
- Any mid-year changes to your child's schedule will be effective the first day of the following month and will change the amount of your monthly payment. You will be notified of your new monthly amount once the change is approved.

**PLEASE TURN OVER FOR A LIST OF PAYMENT OPTIONS**



**JACOB'S LADDER PRESCHOOL**  
**TUITION POLICIES AND GUIDELINES**

Tuition can be paid by:

- ZELLE. You can send your payment via Zelle to [treasurer@csbeli.org](mailto:treasurer@csbeli.org)
- A personal check, a bank check or Flex Spending Account check.  
**ALL CHECKS SHOULD BE MADE PAYABLE TO:  
CENTRAL SYNAGOGUE – BETH EMETH or “CSBE”**
- Cash. Please bring cash payments to the office to obtain a receipt.
- ONLINE PAYMENTS: Please visit [www.csbeli.org/payments.php](http://www.csbeli.org/payments.php).

Credit Cards payments will include a 3% processing fee.

If your enrollment paperwork indicates you have elected credit card payments to be made on your behalf and you have provided your credit card information, your monthly payment will automatically be processed for you.

You can also process your own credit card payment. You will need a log-in link to access your account for the first time which the office will email to you upon your request.

- ACH/eCheck. You can set up this payment method through your ShulCloud account by providing your bank routing and account numbers. There is no fee to use this service. You will need a log-in link to access your account for the first time which the office will email to you upon your request.

Please contact the office if you have any questions.